

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR PROPOSAL**

The Municipal Government of San Roque, Province of Northern Samar, represented by the Municipal Environmental and Solid Waste Management Office (MESWMO), and through the Bids and Awards Committee (BAC), hereby invites all interested service providers registered with the Philippine Government Electronic Procurement System (PhilGEPS), to submit proposals and/or offers to provide services indicated hereunder, subject to the Terms of References stated herein, and submit their proposals and/or offer duly signed by their authorized representatives not later than October 22, 2018.

<b>NAME OF PROJECT</b>	-	<b>PROVISION OF SERVICES FOR WASTE TREATMENT, INCLUDING THE CONSTRUCTION AND/OR INSTALLATION OF WASTE TREATMENT FACILITY</b>
<b>LOCATION OF SERVICE</b>	-	<b>SAN ROQUE, NORTHERN SAMAR</b>
<b>APPROVED BUDGET FOR CONTRACT</b>	-	<b>PHP 6,022,500.00 (for 12 months)</b>

**TERMS OF REFERENCE:**

**1. SERVICE PROVISION**

- 1.1. The proponent and/or offeror, using its own equipment and facility, shall provide services to the Municipal Government of San Roque, Northern Samar, for the treatment of ecological waste, with full compliance of the pertinent provisions of RA9003 and other relevant laws of the Philippines.

**2. TECHNICAL SPECIFICATIONS**

The waste treatment facility must have the following minimum specifications, to wit:

- 2.1. Concreted perimeter fencing;
- 2.2. Security system with cameras and central monitoring system;
- 2.3. Sewerage and drainage system for water, waste water and chemicals. If there are chemicals involved, a chemical treatment plan shall be required;
- 2.4. Administrative building with cafeteria;
- 2.5. Maintenance workshop/storehouse;
- 2.6. Training room;
- 2.7. Calibrated weighing bridge;
- 2.8. Delivery transit area for recycled items and haulage trucks;
- 2.9. Sufficient parking lots for staff and visitors;
- 2.10. Small resting area with a garden and chairs; and
- 2.11. Emergency assembly area and fire engine access;



## **RIGHTS AND OBLIGATIONS OF THE PROPONENT AND/OR OFFEROR**

The proponent and/or offeror shall:

- 2.10. Provide for the waste disposal equipment to convert, process and/or treat the waste within the term herein specified;
- 2.11. Cover the manufacturing cost of the equipment which shall include shipment, design of facility, application of all relevant and necessary permits, land development of facility, construction and operation of the facility;
- 2.12. Install separate power sources and shall cause the power sources to be separately metered and billed directly to the utility company and/or cooperative, and install emergency power generators;
- 2.13. Within the term and warranty period herein specified, be responsible and undertake the necessary and appropriate repair and maintenance of the project, in accordance with the design and performance standards to ensure that the facility operates at the desired level of service, legally construed as no waste shall be accumulated with respect to the treatment capacity of the machine at any time. For this purposes, and where applicable, a portion of the project's revenue equivalent to the cost of the project's repair and maintenance, as indicated in the proponent's and/or offeror's bid proposal shall be set aside and reserved exclusively for the repair and maintenance costs of the project, and this amount shall be accrued after the deduction of the equity for the LGU;
- 2.14. At its own expense, cause the construction of a boundary fence along the boundary line of the facility to prevent the possible encroachment or intrusion of any illegal occupant/settler. The type of fencing shall be described in detail in the project specification, where the fencing shall be in the form of a concreted wall boundary, of a certain height to prevent unauthorized encroachment of trespassers;
- 2.15. Introduce and construct any improvements necessary for the development of the facility and the cost shall be borne by the proponent and/or offeror. Any removable or immovable development shall remain the property of the facility as prescribed herein;
- 2.16. At its own expenses, cause the removal of all improvements, equipment, and accessories from the subject properties, and the clearing thereof, upon the termination of the contract. The proponent and/or offeror shall then transfer the ownership of the immovable property to the LGU. In case the immovable and the permanent improvement is declared to be condemned or no longer safe by the Office of Building Official of the LGU, or the immovable and permanent improvement will have no more beneficial use, the said immovable and permanent improvement shall be removed by the proponent and/or offeror at its own cost, with prior notice to the LGU;
- 2.17. The LGU will provide the land upon which the waste treatment facility shall be constructed and/or installed;
- 2.18. The proponent and/or offeror shall be responsible to secure all the necessary permits, licenses and/or franchises from the appropriate national government agencies and/or local government units; it shall also be responsible to introduce in and/or obtain for the facility utility connections such as, but not limited to, water lines, electric power lines, drainage pipes, sanitary sewers, gas and telephone services, and all charges for such installations shall at all times be for the account of the proponent and/or offeror;
- 2.19. The personnel in charge for and working in the waste treatment facility, and/or operating the equipment therein, shall be personnel employed by and/or for the proponent and/or offeror, and shall in no way be considered employees or personnel of the LGU;

2.20. The proponent and/or offeror shall implement corporate social responsibility within the territorial jurisdiction of the LGU; and

2.21. The LGU reserves the right to stipulate in the Contract with the successful proponent and/or offeror such terms and conditions that are most beneficial to the Government of the Philippines, as a whole, and the Local Government Unit of the Municipality of San Roque, Northern Samar, in particular.

For further inquiries, please coordinate with Ms. Mae Luziel A. Medalla at mobile number 0945-375-7200 or Ms. Marilyn E. Siervo at mobile number 0929-616-9675. The proposal may also be submitted through e-mail at lguassessor2015@gmail.com or delivered in hard copy format to:

**Bids and Awards Committee Secretariat**  
2nd Floor, Municipal Hall Building  
National Highway, Zone 4  
San Roque, Northern Samar

The LGU reserves the right to reject any or all Proposals and/or Offers, to waive any minor defects therein, to annul the bidding process, to reject all Proposals and/or Offers at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

The LGU assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

  
**MARILYN E. SIERVO**  
BAC Chairman