



Republic of the Philippines  
**MUNICIPALITY OF SAN ROQUE**  
 Province of Northern Samar  
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**OFFICE OF THE SANGGUNIANG BAYAN**

**MUNICIPAL ORDINANCE NO.100 S, 2020**

**AN ORDINANCE PRESCRIBING THE CENTRALIZED ISSUANCE OF BARANGAY CLEARANCE AND THE COLLECTION OF THE CORRESPONDING BARANGAY CLEARANCE FEE BY THE MUNICIPAL GOVERNMENT OF SAN ROQUE, NORTHERN SAMAR, IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTIONS, SUBJECT TO THE REMITTANCE OF THE AFORESAID FEES TO THE BARANGAYS CONCERNED AND THE CONDITIONS HEREUNDER, AND FOR OTHER PURPOSES**

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**WHEREAS**, there is a need to streamline/simplify the process of business registration in this **Municipality** to promote a friendlier atmosphere for taxpayers and investors and to provide a more efficient and effective revenue collection;

**WHEREAS**, it has been a declared policy of the Municipal Government of San Roque, Northern Samar, to make regulations simple and transparent, streamline transactions and eliminate red tape to facilitate business processing and licensing;

**WHEREAS**, Republic Act No. 11032, otherwise known as "An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services", or the EODB Act of 2018, was signed into law to make the process of putting up and running a business in the Philippines easier and more efficient;

**WHEREAS**, Section 11 (f) of RA No. 11032 provides that "Barangay clearances and permits related to doing business shall be applied, issued and collected at the City/Municipality in accordance with the prescribed processing time of said Act. Provided, that the share in the collections shall be remitted to the respective barangays and;

**WHEREAS**, the component barangays of this **Municipality** enacted their respective barangay ordinances to authorize the **Municipal Government of San Roque** to issue barangay clearance and collect corresponding barangay clearance fee in the application for any business related transactions subject to the remittance of the aforesaid fees to the barangay and the conditions hereunder, and for other purposes.

**BE IT ENACTED**, by the Sangguniang Bayan of San Roque, Northern Samar during its special session duly assembled that:

**Section 1. Coverage.** This Ordinance shall apply only to the issuance of Barangay Clearance as a requirement for application for business permits. This shall also apply to the issuance of locational clearances, when the purpose of the locational clearance is as a requirement for the application of building permit. Other barangay clearances for other purposes shall still be applied for and secured from the barangay concerned.

*(Handwritten signatures and marks)*

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**Sec. 2. Definition of Terms.** The words and phrases used in this Ordinance are hereby defined as follows:

**Barangay Clearance** – refers to any and all documents issued by the barangays with or without corresponding fees as defined in their respective ordinances relative to or in relation to the application for and issuance of business permits and locational/zoning clearances by the Municipal Government or any other permit as may be required. (IRR of RA. No. 11032);

**Barangay Clearance Fee** – is an amount imposed by the barangay, through an ordinance, and collected by the Municipal Government in relation to the issuance of business permit and locational clearance by the Municipal Government;

**Business Permit** – is a document that must be secured from the Municipal Government, through the Municipal Business Permits and Licensing Office (BPLO), for a business to legally operate within the locality. (IRR of RA No. 11032)

**Locational Clearance** - is a clearance issued by the Zoning Administrator/Zoning Officer to a project that is allowed under the provisions of an ordinance of this Municipality, when such locational clearance is secured as a requirement in the application for and the issuance of Building Permit;

**Sec. 3. Authority to Collect Barangay Clearance Fee of Business Related Transactions** – The Municipal Government of San Roque shall henceforth collect Barangay Clearance Fee, pursuant to and as prescribed in the respective barangay ordinances and/or barangay revenue codes of the barangays concerned, subject to the remittance of the total amount thus collected to the barangay concerned.

**Sec. 4. Rate of Barangay Clearance Fee to be collected** - The rate of the Barangay Clearance Fee to be collected by the Municipal Government for the issuance of the corresponding barangay clearance, shall be pursuant to and as prescribed in, and computed in accordance with the respective barangay ordinances and/or barangay revenue codes or ordinances of the barangays concerned.

**Sec. 5. Application for Barangay Clearance** – The barangay clearance contemplated in this Ordinance shall be applied in and secured from the Municipal Business Permits and Licensing Office (BPLO).

**Sec. 6. Barangay Clearance Signatory** – The barangay clearance shall be issued by the Municipal Business Permits and Licensing Office (BPLO), and shall bear the digital and/or electronic signature of the punong barangay concerned, duly authenticated and countersigned by the head of the Municipal Business Permits and Licensing Office (BPLO)

**Sec. 7. Reporting and Remittance** – The Municipal Government shall remit the Barangay Clearance Fees collected to the barangays concerned within the first seven (7) working days of the ensuing month together with the list of the issued business permits and building permits pertaining to the barangays concerned.

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