



Republic of the Philippines
MUNICIPALITY OF SAN ROQUE
Province of Northern Samar
-ooOoo-

OFFICE OF THE SANGGUNIANG BAYAN

SANGGUNIANG BAYAN RESOLUTION NO. 100 S, 2020

A RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR DON L ABALON TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) FOR THE SENIOR CITIZEN SOCIAL PENSION PROGRAM AND FOR OTHER PURPOSES.

Sponsored by: SB Member Solidad S. Cagro
Co-sponsored by: Unanimous

WHEREAS, the DSWD, as the lead agency for social protection, is mandated to work towards the achievement of improved capacity and opportunities of the poor, vulnerable, and disadvantaged individuals, families, and communities, to enable them to improve their quality of life;

WHEREAS, Social Pension for Indigent Senior Citizens (SocPen) is a government assistance mandated under R.A. 9994 or otherwise known as Expanded Senior Citizen Act of 2010. SocPen is being implemented through the Department of Social Welfare and Development (DSWD);

WHEREAS, consistent with the Memorandum Circular No. 04 series of 2020 known as the Special Guidelines on the provision of Social Amelioration Measures by the Department of Social Welfare and Development to the most affected residents of the areas under community and continuation of the implementation of the Social Pension for indigent senior citizens and all the supplementary feeding program;

WHEREAS, the Department continuously implements social protection programs which includes Social Pension (SocPen) as part of the Department's protective services to the poor, marginalized, and vulnerable/disadvantaged senior citizens;

WHEREAS, consistent with the immediately preceding clause, the DSWD shall ensure the provision of Social Pension stipend to indigent senior citizens. The payout pertinent to the SocPen Program be continued to ensure that the objectives of the programs shall be attained during this time when it is most needed by its beneficiaries;

WHEREAS, the DSWD is constrained to observe stringent social distancing measures that prohibit the conduct of assemblies or mass gatherings like payouts to the most affected families or households of the areas under community quarantine;

WHEREAS, to ensure the provision of emergency subsidy in the form of social pension program, the LGU shall be partners of the National Government Agencies, in the expeditious delivery of assistance;

WHEREAS, in the light of the supervening events, the LGUs and the DSWD shall forge an agreement for the fast delivery of the social pension program;

WHEREAS, fund transfer to LGU is identified as one of the best schemes to fast tract the pay out of SocPen to the beneficiaries, shall be an interim solution for the current emergency or crisis situation due to COVID-19.

NOW, THEREFORE, upon motion of SB Member Solidad S. Cagro, unanimously seconded by all the Sangguniang Bayan Members present, **be it...**

Republic of the Philippines
MUNICIPALITY OF SAN ROQUE
Province of Northern Samar
-ooOoo-

Page 2

Sangguniang Bayan Resolution No. 100 S, 2020

RESOLVES, as it is hereby **RESOLVED**, to authorize the Municipal Mayor Don L Abalon to enter into a Memorandum of Agreement with the Department of Social Welfare and Development (DSWD) For the Senior Citizen Social Pension Program and for Other Purposes.

RESOLVED FURTHER, that copies of this resolution be furnished to the Department of Social Welfare and Development Regional Office, Provincial Welfare and Development Office (PSWDO), Municipal Social Welfare and Development Office (MSWDO), and office file for their information and reference.

DONE and APPROVED, this **16th** day of November 2020, at Sangguniang Bayan Session Hall, 2nd Floor, Balaudnan Building, San Roque, Northern Samar, Philippines.


JOCELYN U. CORSO
SB Member

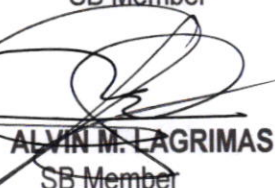

FEDDIE F. JARITO
SB Member



HILARIO S. ACEBUCHE
SB Member



ETHEL O. RAMIREZ
SB Member


DANTE C. TAN
SB Member


SOLIDAD S. CAGRO
SB Member


ALVIN M. LAGRIMAS
SB Member

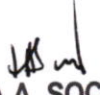

JINKY F. CISNEROS
SB Member


NESS LEI S. LAGRIMAS
Ex-Officio Member/PPSK President


ABSENT:

FREDDIE F. JARITO
Ex-Officio Member/ABC President

I HEREBY CERTIFY, as to the correctness of the foregoing Resolution.


ROSA A. SOCORRO
Secretary to the Sangguniang Bayan

ATTESTED:


ENGR. DEODATO L. BANTILO
Municipal Vice Mayor/Presiding Officer

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement made and entered into this 7th day of NOVEMBER 2020 at SAN ROQUE, NO. SAMAR, between and among:

The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD)**, government agency created pursuant to Republic Act No. 5416, through its **REGIONAL OFFICE VIII**, with the office address at **MAGSAYSAY BLVD., TACLOBAN CITY, LEYTE** and represented by its **REGIONAL DIRECTOR, MARIE ANGELA S. GOPALAN** (hereinafter referred to as the "**DSWD FO VIII**"); as the First Party;

and

THE **MUNICIPAL GOVERNMENT OF SANROQUE, NORTHERN SAMAR**, a local government unit created and existing pursuant to and by virtue of the laws of the Philippines, with principal address at the **MUNICIPIO, NATIONAL HIGHWAY, POBLACIÓN, SANROQUE, NORTHERN SAMAR**, duly represented herein by its **LOCAL CHIEF EXECUTIVE, MAYOR DON L ABALON**, duly authorized pursuant to Municipal Resolution Nr 100, s. 2020, hereinafter referred to as the LGU; as the Second Party.

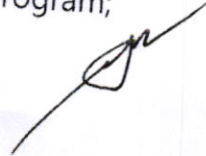
WITNESSETH:

WHEREAS, the DSWD, as the lead agency for social protection, is mandated to work towards the achievement of improved capacity and opportunities of the poor, vulnerable, and disadvantaged individuals, families, and communities, to enable them to improve their quality of life;

WHEREAS, Social Pension for Indigent Senior Citizens (SocPen) is a government assistance mandated under R.A. 9994 or otherwise known as Expanded Senior Citizen Act of 2010. SocPen is being implemented through the Department of Social Welfare and Development (DSWD);

WHEREAS, consistent with the Memorandum Circular No.04 Series of 2020 known as Special Guidelines on the provision of Social Amelioration Measures by the Department of Social Welfare and Development to the Most Affected Residents of the Areas Under Community & Continuation of the Implementation of the Social Pension for Indigent Senior Citizens and the Supplementary Feeding Program;

Compartil



WHEREAS, the imposition of general/enhanced community quarantine, temporary lockdown and stringent social distancing measures caused severe disruption in the economic activities all over the country and affected the means of livelihood and subsistence of low income households most especially senior citizens, pregnant and lactating women, solo parents, distressed overseas Filipinos, persons with disability, indigenous peoples, underprivileged and homeless families and informal economy workers;

WHEREAS, with the passage of Republic Act (RA) No. 11494, otherwise known as the "Bayanihan to Recover as One Act of 2020" an intensified government response is adopted whereby the concerned national government agencies will provide Emergency Subsidy to low-income households that will be in the form of social amelioration programs;

WHEREAS, the Department continuously implements social protection programs which includes Social Pension (SocPen) as part of the Department's protective services to the poor, marginalized, and vulnerable/disadvantaged senior citizens;

WHEREAS, consistent with the immediately preceding clause, the DSWD shall ensure the provision of Social Pension Program stipend to indigent senior citizens. The payout pertinent to the SocPen Program be continued to ensure that the objectives of the program shall be attained during this time when it is most needed by its beneficiaries;

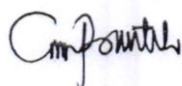
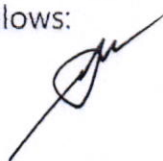
WHEREAS, the DSWD is constrained to observe stringent social distancing measures that prohibit the conduct of assemblies or mass gatherings like payouts to the most affected families or households of the areas under general/enhanced community quarantine;

WHEREAS, to ensure the provision of emergency subsidy in the form of social pension program, the LGUs shall be partners of the National Government Agencies, in the expeditious delivery of assistance;

WHEREAS, in light of the supervening events, the LGUs and the DSWD shall forge an agreement for the fast delivery of the social pension program;

WHEREAS, fund transfer to LGU is identified as one of the best schemes to fast track the pay out of SOCPEN to the beneficiaries, shall be an interim solution for the current emergency or crisis situation due to COVID;

NOW, THEREFORE, for and in consideration of the foregoing premises, hereinafter set forth, the PARTIES hereby agree as follows:



I. ROLES AND RESPONSIBILITIES OF THE PARTIES

A. THE LGU shall:

1. Submit a Budget/Project Proposal for SOCPEN upon entering into this Memorandum of Agreement;
2. Claim the check/s or validated List of Due and Demandable Accounts Payable-Advice to Debit Accounts (LDDAP-ADA), whichever is applicable, from DSWD FO VIII, through the Municipal Treasurer or the authorized representative of the LGU, and issue the corresponding Official Receipt, or Acknowledgement Receipts and copies of the bank accounts;
3. Determine the most efficient and safe arrangement with each beneficiary on how the assistance shall be delivered taking into consideration the strict home quarantine protocol, social distancing or the guidelines imposed by the Inter-Agency Task Force on COVID-19, provided that the LGU shall ensure that the assistance is actually received by the beneficiaries;
4. Ensure that all SocPen funds transferred to LGUs shall be distributed by the authorized LGU personnel to the beneficiaries strictly in accordance with the approved list of beneficiaries provided by the DSWD FO VIII, and the approved amount for each beneficiary;
5. **Distribute to the beneficiaries the Social Pension stipend on or before 19th of December 2020 and liquidate the fund within 15 days from the completion of the distribution of social pension stipend;**
6. Secure the following documents during the conduct of pay out for audit purposes:
 - a. List of paid Beneficiaries or payroll signed by the beneficiaries;
 - b. Photocopy of the identification card with specimen signatures of the beneficiaries;
 - c. Documentation of the actual conduct of payout of the assistance/stipend to the Social Pension beneficiaries; and
 - d. Certificate of Payment duly signed by the authorized official of the LGU concerned
7. Liquidate the funds and submit the liquidation report to DSWD Field Office VIII with the following attachments:
 - 12.1. Report of Check (ROC) Issued and Report of Disbursements (ROD) duly certified by the Municipal Accountant and approved by the LCE and duly audited by the Auditor of the LGU;
 - 12.2 Fund Utilization Report (FUR)
 - 12.3. Signed payroll; and
 - 12.4. Copy of Official Receipt for any **REFUND** of unutilized balance,

Accountant

[Signature]

8. Take full responsibility in the proper disposition/disbursement of funds in accordance with existing accounting and auditing rules and regulations imposed by the Commission on Audit (COA) Circular No. 94-013 and other applicable accounting and auditing manuals used by the Government;
9. Ensure that all personal information of the beneficiaries is stored, updated and processed pursuant to the provisions of Data Privacy Act of 2012 with the obligation to protect the same from access by unauthorized third parties, and to use the same solely for the intended purpose;

B. The DSWD FIELD OFFICE VIII shall:

1. Provide the LGUs with the list of unpaid senior citizen beneficiaries for SocPen for 1ST & 2ND SEMESTER of CY 2019 and / or 1ST & 2ND SEMESTER of CY 2020;
2. Upon submission of the Budget Proposal and execution of this Memorandum of Agreement, release funds, with its total amount corresponding to the number of target clients/beneficiaries indicated in the proposal and in accordance with Commission on Audit Circular Number 94-013 (Rules and Regulations in the Grant, Utilization and Liquidation of funds transferred to Implementing Agencies) dated December 13, 1994, and other applicable accounting and auditing manuals used by the Government;
3. Provide technical assistance in the utilization of funds and conduct regular coordination and monitoring with the LGU regarding the implementation of the assistance;

II. ACCOUNTABILITY

Appropriate administrative and penal laws shall be pursued on any violation of the guidelines, laws and regulations on Assistance to Individuals in Crisis Situation/ Social Pension Program.

III. SEPARABILITY CLAUSE

In case any provision hereof or any party thereof be declared void or unenforceable by competent authorities, the provision/s unaffected by such declaration shall remain valid and binding among the parties, their successors and assigns.

Amendment on any provision of this MOA must be in writing and executed by both parties.

Com. Pantoja

[Signature]


IV. EFFECTIVITY OF THIS AGREEMENT

This agreement shall take effect upon signing of the parties and shall remain in full force and effect until terminated by the parties or upon full liquidation of the funds by the LGU to DSWD FO VIII, whichever comes first.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures on the date at the place above written.


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

By:

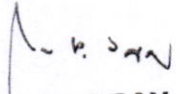

MARIE ANGELA S. GOPALAN
Regional Director

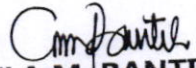
By:

**MUNICIPAL GOVERNMENT OF SAN ROQUE,
NORTHERN SAMAR**

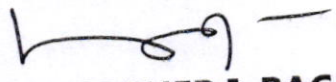

DON LABALON
Local Chief Executive

WITNESSETH:

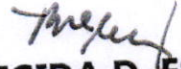

GINA D. OGAY
SWO IV/PSD,OIC-Chief


CARMILA M. BANTILO, RSW
MSWDO

Certified Funds Available:


CHRISTOPHER I. BACASON
Accountant III

Reviewed by:


BRIGIDA D. ESPEJO
Chief, FMD

ACKNOWLEDGEMENT

Republic of the Philippines}
TACLOBAN CITY } SS

BEFORE ME, a Notary Public for and in the above jurisdiction, personally
appeared _____ the _____ following:

NAME

ID DETAILS

MARIE ANGELA S. GOPALAN

DSWD ID

DON L ABALON

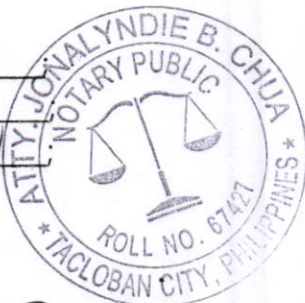
PASSPORT, 19 FEB 2020, DFA TACLOBAN

Known to me as the same persons who executed the foregoing instrument, and they acknowledge to me that the same is their free act and deed.

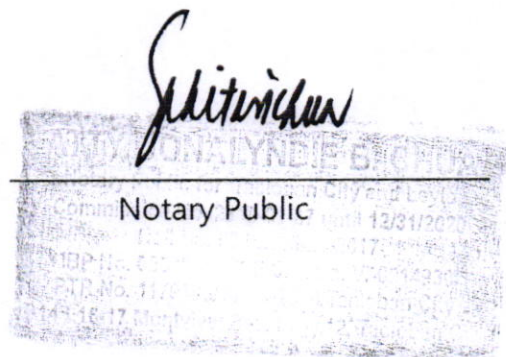
This instrument consisting of ____ () pages, including the page on which this acknowledgement is written, has been signed on the left margin of each and every page thereof by the parties and their instrumental witnesses, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand, the day, year, and place above written.

Doc. No. 166
Page No. 35
Book No. xlv
Series of 2020.



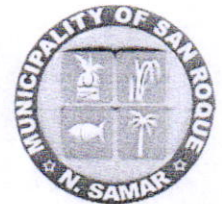
Jonaldie B. Chua





MUNICIPAL DEPARTMENT OF SOCIAL SERVICES AND HUMAN PROTECTION

Municipal Government of San Roque, Northern Samar
Republic of the Philippines



PROJECT PROPOSAL

I. Project Title	: Social Pension (SOCPEN) Stipend for Indigent Senior Citizen for remaining unpaid beneficiaries of 1 st semester & 2 nd semester, CY 2019 and social pension beneficiaries for CY 2020																			
II. Proponent	: Municipal Social Welfare and Development Office																			
III. Duration	: November- December 2020																			
IV. Fund Requirements	: <table><tr><th>Year</th><th>1st Semester (# of benes)</th><th>2nd Semester (# of benes)</th><th>Amount</th></tr><tr><td>2019</td><td>2</td><td>2</td><td>12,000.00</td></tr><tr><td>2020</td><td>1,786</td><td>1,786</td><td>10,716,000.00</td></tr><tr><td colspan="3">TOTAL AMOUNT</td><td>10,728,000.00</td></tr></table>				Year	1 st Semester (# of benes)	2 nd Semester (# of benes)	Amount	2019	2	2	12,000.00	2020	1,786	1,786	10,716,000.00	TOTAL AMOUNT			10,728,000.00
Year	1 st Semester (# of benes)	2 nd Semester (# of benes)	Amount																	
2019	2	2	12,000.00																	
2020	1,786	1,786	10,716,000.00																	
TOTAL AMOUNT			10,728,000.00																	
V. Background	<p>Social Pension for Indigent Senior Citizens (SOCPEN) is a government assistance mandated under RA 9994 or otherwise known as Expanded Senior Citizens Act of 2010. SocPen is being implemented through the Department of Social Welfare and Development and with the COVID-19 crisis, the stipend distribution will be coursed through the Local Government Units to facilitate immediate actions & fast service delivery to indigent senior citizens who need the assistance at this hard time amidst COVID-19.</p> <p>Further, consistent with the Memorandum Circular No.04 Series of 2020 known as Special Guidelines on the provision of Social Amelioration Measures by DSWD to the most affected residents of the areas under community and continuation of the implementation of the Social Pension for indigent Senior Citizens and Supplementary Feeding Program.</p> <p>The Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID) per Resolution No. 11, Series of 2020, raised the COVID-19 threat to the highest alert level, Code Red Sublevel 2, due to the evidence of sustained community transmission of the disease on March 12, 2020. Concomitantly,</p>																			

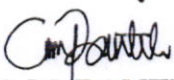
Confidential

	<p>President Rodrigo Roa Duterte approved the recommendation to declare an enhanced community quarantine in the Luzon Province on March 17, 2020.</p> <p>The declaration of community quarantine and the corresponding imposition of Stringent Social Distancing Measures affected the mobility among people as ingress and egress to and from NCR have been restricted, causing the implementation of alternative working arrangements in government and private offices, suspension of operations or closure of small business establishments and suspension or stoppage of public mass transportation. Even local government units (LGUs) outside of Luzon, have issued executive orders declaring community quarantine within their areas of jurisdiction and the restrictions stated above have been imposed as well. These declarations are said to affect sectors not limited to senior citizens, pregnant and lactating women, solo parents, persons with disability, indigenous peoples, underprivileged and homeless families, and informal economy workers.</p>
VI. Objective	<p>The project aims to deliver necessary funding support for the immediate provision of appropriate assistance to indigent senior citizens who are assessed by the Municipal Social Welfare Office (MSWDO) based on the list of indigent Senior citizens provided by the DSWD, Filed Office to be in crisis situation or in dire need of assistance.</p>
VII. Project Description	<p>The DSWD in partnership with the LGU shall implement social welfare and social protection programs, projects, and services such as the provision of stipend under the Social Pension Program for indigent Senior Citizens, in addition to the sustained provision of food and other essentials to the most affected families of the local government unit (LGU). The payout pertinent to the Social Pension for Indigent Senior Citizens (SOCPEN) Program shall likewise be continued to ensure that the objectives of the program shall be attained during this time when it is most needed by its beneficiaries.</p> <p>Further, the LGU of San Roque, Northern Samar shall strictly abide by its roles and functions stipulated in the signed Memorandum Of Agreement.</p>
VIII. Budgetary	<p>The total budget of TEN MILLION SEVEN HUNDRED TWENTY-EIGHT THOUSAND PESOS ONLY</p>


Campana

Requirements	<p>(PhP10,728,000.00) is allocated for the implementation of the following amount chargeable against <u>2019 Continuing Funds and GAA 2020</u>:</p> <table><tr><th>Year</th><th>1st Semester (# of benes)</th><th>2nd Semester (# of benes)</th><th>Amount</th></tr><tr><td>2019</td><td>2</td><td>2</td><td>12,000.00</td></tr><tr><td>2020</td><td>1,786</td><td>1,786</td><td>10,716,000.00</td></tr><tr><td></td><td>1,788</td><td>1,788</td><td>10,728,000.00</td></tr><tr><td colspan="3">TOTAL AMOUNT</td><td>10,728,000.00</td></tr></table> <p>The desired amount as requested by the <u>LGU</u> shall be made available for the purpose of expediting the provision of assistance/ delivery of service to the clients through the release of cash outright covering 16 barangays and total of 1,788 indigent senior citizens.</p>	Year	1 st Semester (# of benes)	2 nd Semester (# of benes)	Amount	2019	2	2	12,000.00	2020	1,786	1,786	10,716,000.00		1,788	1,788	10,728,000.00	TOTAL AMOUNT			10,728,000.00
Year	1 st Semester (# of benes)	2 nd Semester (# of benes)	Amount																		
2019	2	2	12,000.00																		
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	1,788	1,788	10,728,000.00																		
TOTAL AMOUNT			10,728,000.00																		
IX.Recommendation	<p>We recommend for the approval, allocation and release of funds in the total amount of TEN MILLION SEVEN HUNDRED TWENTY-EIGHT THOUSAND PESOS ONLY (PhP10,728,000.00) for the implementation of SOCIAL PENSION for the indigent Senior citizens chargeable against the <u>social protection budget of the DSWD</u> to serve the eligible clients seeking assistance from the Local Government Unit of San Roque, Northern Samar</p>																				


Prepared By:


CARMILA M. BANTILO, RSW
MSWDO

Noted By:


DON LABALON
Local Chief Executive

Approved/ Disapproved:


MARIE ANGELA S. GOPALAN, CESO III
Regional Director, DSWD, Field Office VIII

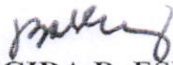
4/1/20

Certified Funds Available:



CHRISTOPHER I. BACASON
Accountant III

Reviewed by:



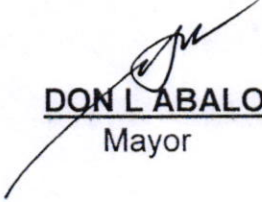
BRIGIDA D. ESPEJO
Chief, FMD

AFFIDAVIT OF UNDERTAKING

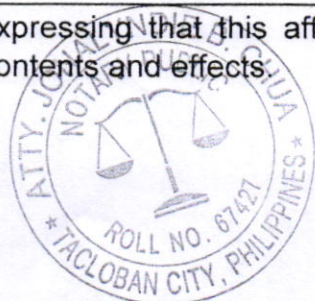
I, **DON L ABALON** of legal age, Filipino, single and a resident of **SAN ROQUE, NORTHERN SAMAR**, after having been sworn in accordance with law, hereby voluntarily depose and say that:

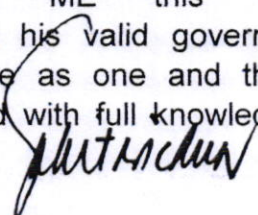
1. I am the Mayor of the **Municipality of San Roque, Northern Samar**.
2. Who was elected last **May 13, 2019** and took oath on **June 18, 2019**;
3. I deliberately and willingly undertake to cause and effect the full and proper accounting of the funds to be transferred by DSWD FO VIII in connection with the MOA appended hereto;
4. I shall voluntarily and willingly cause to effect the complete and full liquidation of the said funds transferred within a period prescribed under existing guidelines pursuant to the MOA entered into in connection with the declaration of the State of Emergency by the President of the Republic of the Philippines;
5. I fully understood and was apprised of the reasons, objectives and goals of the actual transfer of the funds to the LGU that I govern and that I register no objection whatsoever with any disbursement either full or by tranche thereof will be subject to regular post audit by the Commission on Audit and other applicable rules and regulations of the Commission and special rules of the DSWD;
6. All data and information that will be gathered by my compliances in the agreement stated in the MOA shall be treated with full confidentiality and shall only be used solely for the Social Pension Program; and
7. I recognize that failure to comply with this affidavit will be make me liable for any civil, criminal or administrative cases;
8. I am executing this affidavit to attest the truthfulness of all the above facts and declarations and hereby state my full volition and commitment to this undertaking as a whole.

IN WITNESS WHEREOF, I have set my hands this **16th** day of **November 2020** in the **Municipality of San Roque, Northern Samar**.


DON L ABALON
Mayor

SUBSCRIBED AND SWORN TO BEFORE ME this day of **27 NOV 2020** **TACLOBAN CITY**, the affiant exhibiting to me his valid government ID _____, and personally known to me as one and the same, expressing that this affidavit was executed voluntarily and with full knowledge of its contents and effects.



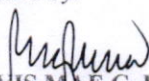


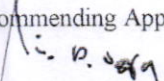
Republic of the Philippines
Province of Northern Samar
Municipality of San Roque


CERTIFICATE OF ELIGIBILITY

THIS IS TO CERTIFY that the following are indigent senior citizens, thus are eligible for Social Pension/Stipend in the amount of Five Hundred Pesos (P500.00) per month covering the period CY 2020.

Seq. No.	Name	Date of Birth	Address	1st Semester CY 2020 Amount
1	BINO, BERNARDO BATALLA	02/24/1959	Brgy. Pagsang-an	3,000.00
2	MORALES, EFIE B.	03/05/1953	Brgy. Zone 4 (Pob.)	3,000.00
TOTAL				6,000.00

Prepared by:

MAVIS MAE C. BAOY
SWO II/OIC-Focal Person

Recommending Approval:

GINA D. OGAY
SWO IV/OIC-DC, PSD

Approved by:

MARIE ANGELA S. GOPALAN
Regional Director