



Republic of the Philippines
Province of Northern Samar
Municipality of San Roque
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OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 79 S, 2024

AN ORDINANCE INSTITUTIONALIZING THE COMMUNITY-DRIVEN DEVELOPMENT (CDD) APPROACH IN THE IDENTIFICATION, PRIORITIZATION, RESOURCE ALLOCATION AND IMPLEMENTATION OF LOCALLY-FUNDED PROGRAMS, AND PROJECTS, AND ADOPTING SOME OF THE ACTIVITIES IN THE COMMUNITY EMPOWERMENT ACTIVE CYCLE (CEAC) AS A STRATEGY IN PURSUING AND ATTAINING DEVELOPMENT GOALS IN THE MUNICIPALITY OF SAN ROQUE, NORTHERN SAMAR

Authored by: Unanimous

BE IT ENACTED, by the Sangguniang Bayan of San Roque, Northern Samar during regular session duly assembled that:

SECTION 1. Title. This Ordinance shall be known and cited as the 2025 Community Driven Development Approach Institutionalization Ordinance of the Municipality of San Roque, Northern Samar.

SECTION 2. Declaration of Policy. The Municipality of San Roque, Northern Samar hereby adopts as a municipal policy the promotion of transparency and accountability, as well as public participation, in the identification, prioritization, resource allocation and implementation of locally funded programs and projects including operation and maintenance of the same. With this, the Community Driven Development (CDD) approach is hereby institutionalized and all other activities in Community Empowerment Activity Cycle (CEAC) specifically the Participatory Situational Analysis, Barangay Assembly, Resource Allocation through counter parting, Project Development through Project Preparation Teams, Project Implementation through volunteers, Project Sustainability and Operation and Maintenance, are hereby adopted as the strategies in pursuing and attaining development goals.

SECTION 3. Definition of Terms:

1. **Institutionalize** – to make an establish law, custom, practice, system etc.
2. **Community Driven Development (CDD)** – is an alternative development strategy where the community specially the marginalized people are tapped and developed as initiators, collaborators and resources for said transformation. It is an approach aimed at giving the people control over decisions and resources for the development in the local level.
3. **Community Empowerment Activity Cycle (CEAC)** – refers to a multi-activity process designed to systematically mobilized the capacity of local people to prioritize their development needs, design activities, seek technical assistance, manage resources and implementation and sustain development actions.

4. **Barangay Assembly** – is a gathering of all persons who are actual residents of the barangay concerned for at least six (6) months, fifteen (15) years of age or over, citizens of the Philippines, and duly registered in the list of Barangay Assembly members, as defined by section 397, Republic Act Nr 7160.

5. **Participatory Situation Analysis (PSA)** – is a method of collective information sharing and analysis that can be used for a variety of purpose including but not limited to strengthening organization, design and implementation of programs and projects monitoring and evaluation and drafting of community development plans. As a research method, the purpose of PSA is to mobilize local communities to share information about local conditions from their own perspective.

SECTION 4. Sustainability Mechanism. The following activities are hereby adopted and institutionalized under the following components to wit:

4.1 Development Planning

- a. **Participatory Situation Analysis (PSA)** shall be adopted as a method of collective information sharing and analysis of prevailing situation of the community. This shall be undertaken in the barangay level.

- Outputs shall be validated by the community through a barangay assembly.
- Outputs shall be used as an input to development plans both the Barangay Development Plan and Comprehensive Development Plan of the Municipality.

- b. The strengthening of Community Based Organization (CBOs) participation in development planning shall be sustained by the increased membership of the same in the Barangay Development Council and Municipal Development Council.

4.2 Resource Allocation:

- a) Counter-parting scheme between the Barangay Local Government Unit (BLGU) and/or the Municipal Local Government Unit (MLGU), as well as the community in the allocation of funds for locally funded projects shall be institutionalized.
- b) Packaging of project proposals to include the program of work, technical plan and design shall be undertaken for prioritized projects before the project proposal is submitted for accessing of funds from other resources.

4.3 Project Implementation

- a) Labor counter-parting through the labor matrix shall be sustained when implementing project funded through counter parting scheme between and among the BLGU, MLGU and Community.

- b) Community Volunteerism in the implementation of projects shall be encouraged when implementing projects funded through counter parting scheme between the BLGU and MLGU like volunteers for the organized groups such as the Project Implementation Team, Monitoring and Inventory Team, Procurement Team and Bids and Awards Committee, etc.

- c) Procurement procedures as provided under R.A 9184 otherwise known as Government Procurement Reform Act shall be strictly observed.

4.4 Past Project Completion

- a) Operation and Maintenance (O&M) Group shall be organized to oversee the operation and maintenance of completed projects funded through the counter parting scheme.

- b) Operation and Maintenance Plan and policies shall be formulated for every project that has been completed funded out of the counter parting scheme.

4.5 Inclusion in the Development and/or Investment Plans: All programs, projects, activities, and services identified pursuant to this Ordinance shall be submitted to the Municipal Development Council (MDC) for inclusion and/or incorporation in the development and/or investment plans, subject to the approval by the Municipal Development Council and the Sangguniang Bayan.

SECTION 5. Requirement and Sanctions. In order to ensure the sustainability and institutionalization of the Community Driven Development (CDD) approach and the good practices experienced during the KALAHI CIDDS implementation, the following requirements and sanctions shall be strictly imposed:

5.1 No project of the barangay shall be included in the Comprehensive Development Plan and other lists of projects for funding allocation unless the project has been identified during the PSA workshop and validated by the community in a barangay assembly compliance of this requirement shall be proven by the minutes of the proceedings of the PSA workshop and the Barangay Assembly and the attendance of the participants during the barangay assembly.

5.2 No request for funding assistance by a barangay from the MLGU for the implementation of its prioritized project shall be granted unless the barangay will provide a counterpart either in cash or in-kind. Availability of the cash of the barangay to the project shall be shown through its annual budget or appropriation ordinance while its counterpart in-kind shall be proven through a resolution of the Sangguniang Barangay indicating in the said resolution the type of in-kind counterpart and the cash value of the in-kind contribution. If the counterpart is through labor, a labor matrix shall be prepared indicating amount that the laborer or worker shall contribute.

5.3 All requests by the barangay for the implementation of project through counter parting scheme shall be accompanied with the Program of Work, technical plans and design.

5.4 Request for financial assistance by a barangay from other sources other than the MLGU shall be endorsed by the Sangguniang Bayan if it is accompanied by a Program of Work, technical plans and design and resolution of the Sangguniang Barangay.

5.5 In implementing project using counter parting scheme between the MLGU and BLGU cash counterpart of the MLGU shall be transferred to the BLGU account subject to pertinent accounting and auditing rules and regulations. The BLGU shall take the lead in the implementation of the project. However, said counter-parting engagement shall be covered by a Memorandum of Agreement by and between the MLGU and the BLGU. The MOA shall outline the implementation guidelines to ensure that funds are protected from misuse and that the desired accomplishment of the project shall be attained. Conditions in the MOA may include the inspectorate authority of the MLGU to the Physical Accomplishment through the Municipal Engineer and as to the financial transaction for the accountant to be allowed to evaluate financial documents including disbursement vouchers and its supporting papers

5.6 No implementation of a priority of a barangay utilizing a counter-parting between arrangement between the Barangay and MLGU shall be undertaken if the fund allocated for the specific project by the BLGU, MLGU and the community including in-kind contribution will not be able to produce a project that can be utilized for its desired purpose after the fund has been exhausted.

5.7 The Barangay Officials shall take the lead in the implementation of a priority project of the Barangay through counter-parting scheme. However, organized volunteer groups shall be tapped such as the Project Implementation Team, Monitoring and Inventory Team, Procurement Team and Bids and Awards Committee to assist in the implementation of the project.

5.8 Procurement Procedures under RA 9184 shall be strictly be observed.

SECTION 6. Allocation of Local Counterpart Contribution (LCC) of the MLGU in its Annual Budget.

To ensure local counter-parting scheme in the implementation of the priority projects, the MLGU shall allocate funds based on the availability of funds as determined by the Executive Department, with the legislative authorization of the Sangguniang Bayan. This shall be utilized solely for the counter parting engagement with the different barangays in the municipality.

SECTION 7. Prioritization by the Municipal Development Council. Considering the meager resources of both the barangay and the municipal government that can be utilized in implementing priority projects of the barangay, prioritization shall be undertaken as an option to maximize the utilization of fund for projects that have a greater impact to the community. For this purpose, the Municipal Development Council being the highest planning body of the municipality shall conduct the prioritization of projects of the different barangays for the purpose of allocating funds from the LCC of the municipal government.

SECTION 8. Scope and Coverage of the Ordinance. The ordinance shall cover only project locally funded through counter parting scheme between the MLGU and BLGU and the community. It shall not cover projects in the locality funded from outside sources unless, however the funding agency or entity shall allow to implement the project in the way it is desired in this ordinance in which case a corresponding MOA shall be enacted.

SECTION 9. Continuing engagement of the Municipal Inter-Agency Committee (MIAC) in CDD activities. The MIAC composed of Departments of the LGU and the National Government Agencies shall continue to exist and perform. Its Technical assistance shall continue to be provided to the barangays in order to sustain the good practices and CDD technology.

SECTION 10. Transparency and Accountability Mechanism. In order to promote transparency and accountability, a transparency billboard shall be constructed within the project site indicating thereof the nature of the project, total project cost, duration of the project and the counterpart contribution of participating entities. During the implementation of the project, the physical accomplishment and financial report shall be posted in the barangay hall and other conspicuous places so that the public may know and be informed of the project implementation status.

SECTION 11. Creation of a Community Driven Development (CDD) Unit and Designation of a CDD Focal Person in the MLGU. The Local Chief Executive is hereby authorized to create a Community Driven Development (CDD) Unit and to designate a CDD Focal Person whose basic function is to ensure the community driven development approach continuously being practiced by the communities and that CDD principles and objectives are being adhered along the area on local development planning, local development, investment programming, budgeting and financial arrangement, monitoring and evaluation and sustainability mechanism.

SECTION 12. Authority of the Municipal Development Council (MDC) to Formulate Implementing Rules and Regulation (IRR) of the Ordinance. The Municipal Development Council (MDC) is authorized to formulate the implementing rules and regulations of this ordinance which shall include but not limited to the setting of the criteria for the prioritization, resource allocation based on the available funds of the barangay.

SECTION 13. Repealing Clause. All ordinance contrary to or inconsistent with this Ordinance are hereby repealed or modified accordingly.


SECTION 14. Separability Clause. If any provision of this Ordinance is declared unconstitutional or illegal, the same shall not affect the validity and effectivity of the other provision hereof.

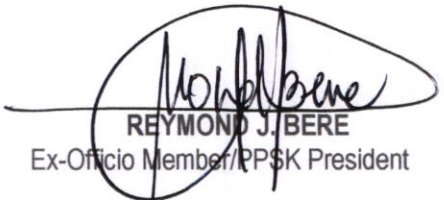
SECTION 15. Effectivity Clause. This Ordinance shall take effect immediately upon its approval.

DONE and APPROVED, this 16th day of December 2024 at the Sangguniang Bayan, Session Hall, 2nd Floor, Balaudnan Building, San Roque, Northern Samar, Philippines.


<p>JOCELYN U. CORSO SB Member</p>	<p>DANTE C. TAN SB Member</p>	<p>FEDDIE F. JARITO SB Member</p>	<p>RONALD L. MORA SB Member</p>
<p>GIO S. GALVEZ SB Member (Absent)</p>	<p>HILARIO JOHN FRANCIS L. ACEBUCHÉ SB Member</p>		<p>DEMETRIO S. AVALON, JR SB Member</p>


DEODATO L. BANTILO
SB Member



FREDDIE F. JARITO
Ex-Officio Member/ABC President


REYMOND J. BERE
Ex-Officio Member/PPSK President

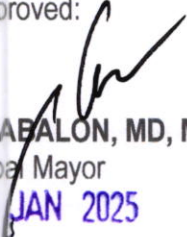
I HEREBY CERTIFY, as to the correctness of the foregoing Ordinance.


MARIENEL B. AVALON
OIC-Secretary to the Sangguniang Bayan

Attested:


ETHEL O. RAMIREZ
Presiding Officer
Municipal Vice Mayor

Approved:


MARIA ANA G. ABALON, MD, MPH
Municipal Mayor

02 JAN 2025

