

**REPUBLIC OF THE PHILIPPINES
PROVINCE OF NORTHERN SAMAR
MUNICIPALITY OF SAN ROQUE**

Project reference No. 2025-344
12473633

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The LGU, San Roque, Northern Samar, through its Bids and Awards Committee (BAC), Invites interested bidder's / supplier's / distributor's / contractor's / to apply for eligibility and to bid for the hereunder project:

Name of Project : Procurement of Ink Bottles and Toner Cartridges (Rebidding)
Location : San Roque, Northern Samar
Source of Fund : Trust Fund- Inter Local Health Zone (Provision of Xerox Machine Toner & Printer Ink Set)
Approved Budget : Php. 344,000.00
Contract Duration : 30 CD
Implementing Office : Municipal Health Office

Prospective bidder's should have experience in undertaking a similar project within the last six (6) years with an amount of at least 50% of the proposed project for bidding. The eligibility Check/ Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria, Post Qualification of the lowest calculated bid shall be conducted.

All particular relative to Eligibility Statement and screening, Bid Security, Performance Security, Pre-Bidding Conferences (s), Evaluation of Bids, Post Qualification and Awards of Contract shall be governed by the pertinent provision of R.A. 9184 and its Implementing Rules and Regulations (IRR).

THE COMPLETE SCHEDULE OF ACTIVITIES IS LISTED, AS FOLLOWS:

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|------------------------------------|---|--------------------------|
| 1. Submission of Bidding Documents | : | October 28, 2025/5:00pm |
| 2. Opening of Bids | : | October 29, 2025/10:00am |
| 3. Bid Evaluation | : | October 30, 2025 |
| 4. Post-Qualification | : | November 03, 2025 |

Bids documents will be available only to prospective bidder's upon payment of a non-refundable amount of Php. 500.00 in accordance with the BAC Resolution No. 01-2006 of the Local Government Unit of San Roque, Northern Samar.

The LGU, of San Roque Northern Samar, assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the Bid.


ENGR ROEL A. MORALES
BAC Chairman

Posting: October 10, 2025 to October 29, 2025